



City of Saint Paul
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SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

Monday, September 14, 2015 at 3:30 p.m.

Central Library Conference Room 4th Floor

MEETING MINUTES

Members Present:	Tia Anderson, Kellie Charles Connor, Jacob Dorer, Diane Gerth, Mary Morse Marti, Noel Nix, Paul Raymond, Paul Sawyer, Michael Steward, Gary Unger
Members Excused:	Monica Bryand, Deb Jessen, My Lee, Carrie Pomeroy, Darren Tobolt
Members Absent:	
Visitors and City Staff Present:	Daley Lehmann, Marissa Peterson, Bruce Engelbrekt, Mike Michaud – OFS Alice Messer– Parks Paul Kurtz – Public Works Stacy Murphy - Police

1. The CIB Committee convened at 3:30 pm.
2. Approval of Agenda with the addition of a Real Estate and Parks and Recreation action items
3. Approval of August 10th, 2015 Meeting Minutes
4. Chair's Comments

Mr. Sawyer stated that his only comments were that the August meeting did not meet quorum and that he would like the votes taken in that meeting to be ratified.

5. Ratify votes from August 10, 2015 meeting

Ms. Morse Marti moved for approval of the August 10th votes, Mr. Raymond seconded. All approve.

6. Action Items

Public Works

RES PH 15-276: Amending the financing and spending budgets in the Department of Public Works by pre-closing three projects and closing out two projects and transferring

available balances from those projects into the appropriate contingency budgets and setting up Irvine Wall Emergency Repair Project.

Mr. Kurtz began the conversation by stating that the resolution would close out two projects completely and pre-close three more. The resolution would move \$336,000 into MSA contingency, \$195,000 into CIB contingency, and \$170,000 into ISP bond contingency. The project also moved \$90,000 into the Irvine Wall project. Mr. Kurtz stated that the three projects are considered pre-closed because Public Works is leaving a little bit of money in the funds to pay off anticipated final inspection bills.

Mr. Kurtz elaborated on the Irvine Wall project by saying that some of the anchors of the wall would need to be replaced and that the wall needs to be fixed immediately. He also went on to say that the aesthetics of the wall will not change and most people will not know that the wall was under construction.

Ms. Anderson asked why the Irvine Wall was wrapped into the closeout resolution. Mr. Kurtz stated that Public Works could have done two resolutions, one that would close out the projects and move money into contingency, and then a second that would move the money out of contingency and into the Irvine Wall project, but it was decided to encapsulate both into one.

Ms. Gerth asked if this was a temporary fix to the wall. Mr. Kurtz responded that this would permanently fix the wall.

Mr. Unger moved for approval, Ms. Gerth seconded. All Approve.

Parks and Recreation

RES PH 15-282: Approving acceptance of an Arts and Cultural Heritage Fund Grant administered through the Minnesota Humanities Center, Heritage Grants Program, for the planning and design of a garden to commemorate unrepresented cultural gardens in Phalen Regional Park; entering into a grant agreement establishing grant requirements for the Chinese Garden project at Phalen Regional Park; and establishing a financing and spending plan in the Department of Parks and Recreation in the amount of \$50,000 for the Chinese Garden project.

Ms. Messer said that money would be coming from the Arts and Cultural Heritage Fund to design a Chinese garden at the north end of the Phalen Lake area. She added that the project is very exciting for the city because there is an architect from China coming to the city in October to help design the Chinese friendship garden.

Mr. Unger asked about the CIB project that was submitted by the community that was multiple millions of dollars. Ms. Messer said that this grant money was just to design the project, the remaining money would have to be funded by the market place.

Ms. Morse Marti asked if there were other cultural gardens in the city and if the city is seeking funding from the Chinese government. Ms. Messer responded by saying that this is the first cultural garden in the city and that every avenue for funding is being explored.

Ms. Gerth stated that she hopes that the project will be able to fund raise what it needs to build the project. She added that the presentation on the garden at the Community Facilities task force was very well done and inspiring.

Mr. Nix moved for approval, Ms. Anderson seconded. All Approve.

RES PH 15-282: Authorizing expenditures before bond sale with official intent to reimburse with bond proceeds in the 2016 Capital Improvement Bond issue.

Mr. Engelbrekt began the conversation about the resolution by stating that the police facility that is proposed to be funded in 2016 would need some preliminary work done in 2015 to make sure the specs are correct for bidding. Soil samples would have to be taken for a new building for the radio shop.

Ms. Murphy elaborated that the radio shop is not only used by police but by parks, public works, and fire. The current building that houses the radio shop will be demolished in 2017, so a new spot would have to be chosen. Ms. Murphy added that the location is close to the Public Safety Garage and this will help streamline processes.

Mr. Michaud stated that he would work on testing the soil of the proposed new site to eliminate the risk factors and unknowns of building on the location. This will help him fully flush out the request for proposals and eliminate any surprises.

Ms. Gerth moved for approval. Mr. Unger seconded. All Approve.

7. Proposed CIB Budget

Mr. Lehmann went through the proposed budget using a summary sheet created by the Office of Financial Services. The summary sheet looked at each funding source and then broke down what the CIB Committee recommendation was, what charged, what was added, and what was eliminated.

Ms. Anderson stated that the Highland District Council was very displeased that the Hillcrest play area was moved to 2017.

Mr. Dorer wanted clarification about Fire Station 19 project which was approved in 2014 and is having additional funding added in 2016. Mr. Lehmann explained that its more than extending the building, its giving the ability of the station to house a super medic company if needed.

Mr. Sawyer asked about the Wilder project decreasing from \$598,000 to \$400,000. Mr. Lehmann stated that the best estimate for the modifications and updates at the Wilder Recreation Center were \$400,000 so the City matched the funding to the estimate.

Ms. Charles Connor asked about the Circus Juventas project and thought that there was CIB bonds spent on it in the past. Mr. Lehmann explained that CIB bonds are tax-exempt bonds which means they must be spent for a public purpose. Circus Juventas is a private company, meaning city bonds could not be used for the purposes of building a new facility. However, he added that there is discussion between the city and Circus Juventas about who will eventually own the building. If the city does take over ownership, bond funds would be allowed in the future. Mr. Lehmann speculated that the CIB bonds spent in the past were on the parking lot which is owned by the city.

Mr. Dorer asked about the language in the summary and inquired if the City should make the Vacant Building Demolition monies an annual program because it was deemed essential. Mr. Lehmann stated that there are certain things the city needs to fund every

year and this is one of them. He elaborated by saying ideas about how to improve RED are being thought about and would report back to the committee at a future date for recommendations.

Mr. Steward asked about the Victoria Theater and why it was removed. Mr. Lehmann stated that the city is looking for alternative funding sources for this project. Mr. Nix stated that he is on the Victoria Theater advisory board and that they have been in conversation with the city about finding funding solutions.

Ms. Anderson asked if the same situation was true for Model Cities. Mr. Lehmann responded by saying that HUD took a look at the Model Cities proposal and based on the information provided deemed most of the project ineligible for CDBG grants.

8. Capital Maintenance Committee

Mr. Lehmann stated that the Committee will be kicking off the capital maintenance process which could be considered a mini-CIB process. He explained what the capital maintenance committee does and the types of projects looked at. He urged the committee members to volunteer to take part in the process.

9. Moving CIB Meetings for the remainder of the year

Mr. Lehmann explained that the central library would be closed starting in early October through the remainder of the year. The CIB Committee meetings will be held in City Hall until further notice.

10. Two new CIB Projects presentations

Mr. Lehmann explained that there are two projects that are included in the 2016 proposed capital budget that need to be evaluated by the CIB Committee. Parks and Public Works will be making a presentation at the October meeting about the new projects.

11. Adjourn

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